



THE WBSCARD BANK LTD.

THE WEST BENGAL STATE CO-OPERATIVE AGRICULTURE & RURAL DEVELOPMENT BANK LTD.

25D, Shakespeare Sarani, Kolkata- 700 017
PBX : 033-2287 1786 /1787 / 1788, 033-2280 6681
FAX : 033-2287 7128
Email : wbscardb@gmail.com, wbscardb@dataone.in

NIQ No. 8/Admn./1189

September 23, 2019

NOTICE INVITING QUOTATION

Sealed Quotations are invited from the Authorised & Bonafide Makers/Manufacturers/Suppliers/Dealers for supply/delivery and installation of Table, Chair & Center Table at the undernoted place of the Head Office Building of The WBSCARD Bank Ltd. as per Technical Specifications & Schedule/Scope of Works as detailed in the Annexure - I enclosed herewith and also as per Terms & Conditions appended below:-

Name of the Work: Supply/Delivery of **Table, Chair & Center Table** as per detailed specification mentioned in the enclosed Schedule/Scope of Works (Annexure-I).

Place of Supply/Delivery & Placement: At the Head Office Building of The West Bengal State Co-operative Agriculture & Rural Development Bank Ltd. located at 25D, Shakespeare Sarani, Kolkata-700 017 and be placed in the **Chairman's Room at 1st Floor** of the Head Office building.

Broad Terms & Conditions:-

1. The schedule of works as detailed per 'Annexure-I' and other details should be followed strictly.
2. The Quoted rates should be inclusive of prevailing GST/Taxes etc., if applicable, duties, other incidental charges, Transportation charges and supply/delivery charges.
3. The rate should be quoted in figures as well as words in the Letter Head of the Company.
4. The Quotationers may visit the Official Website: www.icmard.org before submission of the Quotations.
5. The Quotations must be valid for a period of at least three months from the last date of submission.
6. Tools & tackles including allied accessories for the work shall be arranged by the Supplier at its own cost.
7. The authority of the Bank reserves the right to accept and or reject any or all the Quotations without assigning any reason thereof and also the authority is not bound to accept the lowest rate.
8. The Quotation in Letter Head duly signed by the Authorized Signatory with Office Seal, complete in all respect, must reach the Managing Director, The WBSCARD Bank Ltd. under Sealed Cover latest by **September 30, 2019 within 2.00 P.M.**
9. The Quotationers must furnish the following documents with the Quotations:-
 - (a) Copies of applicable GST/PAN/TAN as per prevailing Rules.
 - (b) Credential on the same nature of work.
10. All the items should be supplied within 3 (three) days from the receipt of the Supply Order.
11. The payment will be released on delivery of all the items and placement to the satisfaction of the authority and on submission of Bill in duplicate as well as necessary Warranty Certificate for at least 1(one) year.
12. The recommended/approved technical specifications of the required furniture need be mentioned in the Quotation as per Annexure-I enclosed and no other Quotation apart from the stipulated specification, Terms and Conditions will be allowed.
13. The sealed cover of Quotation shall be Superscribed as **"The Quotation for Supply/Delivery of Tables & Chairs at Head Office building of The WBSCARD Bank Ltd."**
14. The Quotations will be liable for rejection in case of violation of the above stipulated Terms and Conditions.


Managing Director

Email of Purulia Branch: purulia.wbscardb@gmail.com ; Email of Darjeeling Branch: siliguri.wbscardb@gmail.com;
Email of ICMARD, Ultadanga : icmard.kol@gmail.com



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NIQ No. 8/Admn./1189/ 1 (2)

September 23, 2019

Copy forwarded for information and necessary action to:-

1. The Principal, ICMARD, 14/2, CIT Scheme, Ultadanga, Kolkata-700 067
2. Miss Sanchari Mitra, Manager & AFM, ICMARD, with the request to upload this NIT in the official website of The WBSCARD Bank Ltd. (www.icmard.org).
3. Display on the Notice Board of The WBSCARD Bank Ltd.
4. Display on the Notice Board of ICMARD, The WBSCARD Bank Ltd.

SA
23/09/19

Managing Director



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ANNEXURE - I (Schedule of Works)

SL. No.	Name of Furniture Items	Quantity	Rate	GST (if applicable)	Total Amount
1.	Decorative type Sitting Table (VIP Category) of standard size and approved/recommended brand / make.	1 (One) Piece			
2.	VIP Cushioned Revolving Chair required for the Table as per above SL. No. 1	1 (One) Piece			
3.	Cushioned Revolving Chair for Visitors.	4 (Four) Piece			
4.	Center Table (Decorative type) of Standard Size of approved brand & make with glass top finish complete in all respect.	1 (One) Piece			

I do hereby agree to abide by all stipulated terms and conditions of this NIQ and above financial quotations is placed for your kind consideration & approval.

Signature of the Supply Agency with Office Seal