	VOCATIONAL COURSES OFFERED FOR SE	LF HELP GROUP	SAND	MEMBERS OF THE COOPERATIVES IN FY 2025-2026	
SI No.	Programme Title	Venue	SI No.	Programme Title	Venue
1	Entrepreneurship Development Programme	Zone Based	35	Making of Jute Utility Products - Shoe, Table Mat, Doormat, Bowl and Planter	On Location
2	Accounting, Bookkeeping and Administrative System	On Location	36	Jute Bag/ Cloth Bag Making	On Location
3	Basic Computer Application	On Location	37	Canvas Bag Making & Printing	On Location
4	Basic Tailoring & Garment Making	On Location	38	Soft Toy Making	On Location
5	Advanced Tailoring & Garment Making	On Location	39	Driving	On Location
6	Making of Designer Saree, Kurta & Jacket	On Location	40	Toto Repairing	On Location
7	Bandhni & Batik Print	On Location	41	Waste Management including Plastic Waste	In House
8	Batik & Block Print	On Location	42	Yoga Consultant/ Physical Trainer	In specific locations
9	Tye & Die Print	On Location	43	Tribal Mask Making	On Location
10	Fabric Print	On Location	44	Brick Making from Clay	On Location
11	Kantha Stitch/ Nakshi Kantha (Handmade)	On Location	45	Machine-made Sanitary Napkin production	In specific locations
12	Chikon Kari (Handmade)	On Location	46	Ornamental Candle Making	On Location
13	Wool Knitting (Handmade)	On Location	47	Homemade Bakery - Various Types of Cakes	On Location
14	Cross Knitted Garments (Handmade)	On Location	48	Making Ginger, Garlic Paste	On Location
15	Screen Print & Block Printed Tribal Dress	On Location	49	Making Spice Powders	On Location
16	Paper Bag Making with Printing	On Location	50	Making Phenyl & Hand wash	On Location
17	Basic Beautician Training	On Location	51	Vermicomposting	On Location
18	Advanced Beautician Training- Make Up- Level-I	On Location	52	Food Processing and Preservation	On Location
19	Advanced Beautician Training- Hair Cutting & Styling- Level-I	On Location	53	Pickle/ Jam/ Jelly Making	On Location
20	Fashion Jewelry	On Location	54	Home Made Bakery	On Location
21	Tribal Jewelry	On Location	55	Bee Keeping & Honey Making	On Location
22	Fish Scale Jewelry	On Location	56	Ornamental Fishery	On Location
23	Designer Umbrella	On Location	57	Dairy Development	On Location
24	Designer Candle	On Location	58	Nursery Technique & Management	On Location
25	Community Health Worker	On Location	59	Mushroom Cultivation	On Location
26	Domestic Health Attendant	On Location	60	Mushroom Value Added Product	On Location
27	Phlebotomy and General Health Check Up	On Location	61	Hydroponics	On Location
28	Mobile Repairing	On Location	62	Vertical Farming	On Location
29	Home Appliances Repairing	On Location	63	Integrated Farming- Sustainable Agriculture	On Location
30	Sal Leaf Crockery Making	On Location	64	Cooking & Catering	On Location
31	Arica Leaf Crockery Making	On Location	65	House Keeping Service	On Location
32	Hyacinth Crockery Making	On Location	66	Retail Sale Management	On Location
33	Paper Bag Making	On Location	67	Home Stay Management	On Location
34	Making of Canvas and Cloth Bags	On Location			

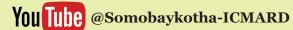
VISION

ICMARD- The Centre of Excellence in Cooperative Management

Commitment to deliver excellence in Human Resource and Entrepreneurship Development through systematic training, research, and consultancy services, collaborative endeavours and peripheral activities, focusing on the Cooperative Sector.



- ★ Promote Cooperative Values and Principles
- ★ Develop professional human resource for all types of cooperatives and allied agencies through systematic approach of training, motivation, exposure and counseling
- ★ Offer and execute best quality methodical study courses, programmes and vocational training rich in required knowledge, skill set, exposure tours and orientation for fostering self-sustenance through entrepreneurship and modern agripreneurship
- ★ Develop marketing network for the cooperatives
- ★ Nurture face lifting of the Cooperative Sector through promotion, up-gradation, publicity and showcasing
- ★ Deliver objective consultancy to the client organisations
- ★ Become an information bank for the cooperative sector
- ★ Adopt market search, analysis and survey projects for the client organisations
- ★ Encourage collaboration and harmony between the cooperative training institutes of the state and the country
- * Explore, initiate, develop and strengthen strategic partnerships between the Govt. and Non-Government Organisations
- ★ Promote academic excellence, study, research, publications, experience sharing and study tours



A premium Cooperative Training Institute of West Bengal

Standardised

Vocational Courses Expe Consul Customised Programme Proje Prepara

Awareness Camp/Worksh oosure Visits

Research & Study

ublication



ANNUAL TRAINING CALENDAR

for FY 2025-2026



















THE INSTITUTE OF CO-OPERATIVE MANAGEMENT FOR AGRICULTURE AND RURAL DEVELOPMENT

Website: www.icmard.org

Training Institute of

THE WEST BENGAL STATE COOPERATIVE AGRICULTURE & RURAL DEVELOPMENT BANK LTD.

BLOCK- 14/2, C.I.T. SCHEME - VIII (M), ULTADANGA, KOLKATA -700067 Phone: 033-23565522 (Principal) / 23566522 (EPBX), Mobile: +91 96749 95849 Email: icmard.training@gmail.com

SI No.	Programme Title	Duration (Days)	Target Participants	Venue	Dates	Sponsoring Agency	Programme Director
1	Roles and Responsibilities of the Management of	3	Chairman, BoD Members, Special Officers	ICMARD, Kolkata	April 21-23, 2025	NABARD	Md Inasuddin
2	Cooperatives Pre & Post Loan Documentation including profiling of customers (Farm, Non Farm, Housing) ***	3	Manager and Supervisor/ Assistants of Cooperative Banks (Central & Western Zone)	ICMARD, Kolkata	April 23-25, 2025	NABARD	Sanchari Mitra
3	Appraisal of Livestock Development Projects	3	Manager and Supervisors of Northern Zone PCARDBs (Northern Zone)	RICMARD, Siliguri	April 23-25, 2025	NABARD	Nandita Dasgupta
4	Workshop on Employees Provident Fund related	2	Employees of Cooperative Banks/ Credit/ Non Credit Coop. Societies Looking after PF	ICMARD, Kolkata	April 28-29, 2025	NABARD	Sanchari Mitra
5	Workshop on Income Tax & TDS Formalities in	2	Wholesale Consumer Cooperatives (Central & Western Zone)	ICMARD,	May 5-6, 2025	Coop.	Md
6	Cooperatives Cash Management & Fake Note Detection	3	Clerks & Cashiers (Northern Zone)	RICMARD,	May 14-16, 2025	Deptt. NABARD	Nandita
7	Preparation and Analysis of DAP to improve Bank	4	JL & other staff of ARDBs	Siliguri ICMARD,	May 14-17, 2025	NABARD	Dasgupta Sanchari
8	Viability- Phase-I Emotional Intelligence and Stress Management	3	All Officials of Cooperatives (WB)	On Location- North Bengal	To be announced (Tentative in May, 2025)	NABARD	Mitra Nandita Dasgupta & Sanchari Mitra
9	System Based Auditing for Departmental Auditors of CC & RCS	5	Departmental Auditors	ICMARD, Kolkata	May 19-23, 2025	NABARD	Sanchari Mitra
10	Workshop on Cost Benefit Analysis of Projects- Farm Sector	2	Officials of Cooperative Banks	ICMARD, Kolkata	May 26-27, 2025	NABARD	Sanchari Mitra
11	Innovative and Hi Tech Agriculture ***	3	PACS Personnel & Members (Northern Zone)	RICMARD, Siliguri	May 26-28, 2025	NABARD	Nandita Dasgupta
12	Workshop on Recovery of Housing Loans	2	Officials of HOUSEFED	ICMARD, Kolkata	May 29-30, 2025	Coop. Deptt.	Sanchari Mitra
13	Workshop on Income Tax & TDS Formalities in Cooperatives	2	PCARDBs	ICMARD, Kolkata	June 2-3, 2025	Coop. Deptt.	Sanchari Mitra
14	Workshop on Income Tax & TDS Formalities in Cooperatives	2	Wholesale Consumer Cooperatives (Northern Zone)	RICMARD, Siliguri	June 2-3, 2025	Coop. Deptt.	Nandita Dasgupta
15	Internal Audit for Cooperatives	2	Sr. Managers of Cooperatives	ICMARD, Kolkata	June 4-5, 2025	NABARD	Md Inasuddin
16	Know Your Customer, Prevention of Money Laundering and Customer Protection	3	Branch Managers/ Assistant Managers/ Officers of Cooperative Banks (Northern Zone)	RICMARD, Siliguri	June 9-11, 2025	NABARD	Nandita Dasgupta
17	Workshop on Process Audit & Compliance	2	Sr. Managers of Cooperatives	ICMARD, Kolkata	June 10-11, 2025	NABARD	Sanchari Mitra
18	Programme on Imbalances and Cleansing of Balance Sheet	1	CEOs of PCARDBs	ICMARD, Kolkata	June 13, 2025	NABARD	Md Inasuddin
19	Workshop on Income Tax & TDS Formalities in Cooperatives	2	All Primary Cooperative Societies (Northern Zone)	RICMARD, Siliguri	June 16-17, 2025	Coop. Deptt.	Nandita Dasgupta
20	Programme on Basic Computer Application for PACS Functionaries	5	PACS Functionaries/ Other Cooperative Functionaries	ICMARD, Kolkata	June 16-20, 2025	NABARD	Sanchari Mitra
21	Workshop on Cost Benefit Analysis of Projects- Non Farm Sector	2	Officials of Cooperative Banks	ICMARD, Kolkata	June 23-24, 2025	NABARD	Debasish Dutta
22	Programme on Management of Cooperatives	3	Service Cooperative Societies and Multipurpose Cooperatives	ICMARD, Kolkata	July 7-9, 2025	NABARD	Sanchari Mitra
23	Programme on Loan Documentation, NPA & Recovery Management	3	Identified persons/ executives/ JCs of all Cooperative Banks (Northern Zone)	RICMARD, Siliguri	July 7-9, 2025	NABARD	Nandita Dasgupta
24	Workshop on Concurrent Audit and Compliances	2	Accountants/ Accounts Managers	ICMARD, Kolkata	July 10-11, 2025	NABARD	Md Inasuddin
25	Prudential Norms- Effective Recovery Management Coverage of Legal Action	3	Staff and CEOs of PACS (Northern Zone)	RICMARD, Siliguri	July 14-16, 2025	NABARD	Nandita Dasgupta
26	Programme on Basic Computer Application for PACS Functionaries	5	PACS Functionaries/ Other Cooperative Functionaries	ICMARD, Kolkata	July 14-18,2025	NABARD	Md Inasuddin
27	Workshop on applicable rules of GST in Cooperatives	1	Wholesale Consumer Cooperatives (Northern Zone)	RICMARD, Siliguri	July 21, 2025	Coop. Deptt.	Nandita Dasgupta
28	Programme on Loan Documentation, NPA & Recovery Management	3	Identified persons/ executives/ JCs of all Cooperative Banks	ICMARD, Kolkata	July 21-23, 2025	NABARD	Sanchari Mitra
29	Workshop on applicable rules of GST in Cooperatives	1	All Primary Cooperative Societies (Northern Zone)	RICMARD, Siliguri	July 24, 2025	Coop. Deptt.	Nandita Dasgupta
30	Workshop on Insurance of Banking Products and Assets of Cooperative Banks	2	Management and Sr. Officers of Cooperatives	ICMARD, Kolkata	Aug 4-5, 2025	NABARD	Sanchari Mitra
31	Audit of PACS in the Changing Computerised Environment	3	Departmental Auditors of Cooperatives	ICMARD, Kolkata	August 6-8, 2025	NABARD	Md Inasuddin
32	Internal Checks and Control and Inspection under Computerised Environment	3	Officers of Banks	ICMARD, Kolkata	August 12-14, 2025	NABARD	Sanchari Mitra
33	Programme on Basic Computer Application for PACS Functionaries	5	PACS Functionaries/ Other Cooperative Functionaries (Northern Zone)	RICMARD, Siliguri	August 18-22, 2025	NABARD	Nandita Dasgupta
34	Programme on Basic Computer Application for PACS Functionaries	5	PACS Functionaries/ Other Cooperative Functionaries	On Location- Computer Lab of Bhatibari SKUS Ltd.	August 25-29, 2025	NABARD	Nandita Dasgupta

SI	Programme Title	Duration	Target Participants	Venue		Dates	Sponsoring		
No. 35	Cash Management & Fake Note Detection	(Days)	Clerks & Cashiers		ICMARD,	Sente	mber 2-4, 2025	Agency NABARD	Director Md
36	Efficient Management Practices	3	Special Officer/ Chairman/ Directors, Cooperative Banks	ICMARD, Kolkata	•	tember 8-10,	NABARD	Inasuddin Sanchari Mitra	
37	Programme on Legal Drafting for Officials of Cooperative Banks	3	Cooperative Banks/ Societies (Nor	RICMARD, Siliguri	Sept	2025 tember 8-10, 2025	NABARD	Nandita Dasgupta	
38	Worksop on GeM Portal- Buyers' Part	1	All Cooperatives	ICMARD,	Sente		Coop.	Nandita	
56	Preparation and Analysis of DAP to improve Bank	1	All Cooperatives		Kolkata	September 12, 2025		Deptt.	Dasgupta
39	Viability- Phase-II	4	JL & other staff of ARDB	S	ICMARD, Kolkata	September 15-18, 2025		NABARD	Sanchari Mitra
40	Motivation- Time Management- Communication Skills	3	Officials of Cooperative Ba	nks	ICMARD, Kolkata	October 14-16, 2025		NABARD	Sanchari Mitra
41	Training Programme for Fisheries Cooperative Societies	2	Officials and Non Officials of Fisheries Co	operative Societies	ICMARD, Kolkata	October 30-31, 2025		NABARD	Md Inasuddin
42	Workshop on Computerisation of PCARDBs and Related System Security Measures	2	PCARDB Officials		ICMARD, Kolkata	November 10-12, 2025		NABARD	Sanchari Mitra
43	Workshop on Election of Cooperatives	2	DRCS, ARCS, C.D.O. & C.I. under Coo	p. Dir., GoWB	RICMARD, Siliguri	November 12-13, 2025		Coop. Deptt.	Nandita Dasgupta
44	Programme on Legal Drafting for Officials of Cooperative Banks	3	Cooperative Banks/ Socie	ties	ICMARD, Kolkata	November 18-20, 2025		NABARD	Md Inasuddin
45	Worksop on GeM Portal- Buyers' Part	1	All Cooperatives		RICMARD, Siliguri	November 25, 2025		Coop. Deptt.	Nandita Dasgupta
46	Workshop on Income Tax & TDS Formalities in Cooperatives	2	All Primary Cooperative Societies (Centra	ICMARD, Kolkata	Nov	ember 26-27, 2025	Coop. Deptt.	Sanchari Mitra	
47	Workshop on applicable rules of GST in Cooperatives	1	All Primary Cooperative Societies (Central & Western Zone)		ICMARD, Kolkata	Nove	mber 27, 2025	Coop. Deptt.	Sanchari Mitra
48	Workshop on applicable rules of GST in Cooperatives	1	Wholesale Consumer Cooperatives (Central & Western Zone)		ICMARD, Kolkata	Nove	mber 28, 2025	Coop. Deptt.	Md Inasuddin
49	Programme on Domestic Enquiry & Disciplinary Proceedings	3	Branch Managers/Assistant Managers/Officers of Cooperative Banks		ICMARD, Kolkata	December 1-3, 2025		NABARD	Md Inasuddin
50	Start Ups, Micro Enterprises and Marketing through E-Commerce Platforms	2	Management, Delegates, Employees, and General Members of Cooperatives		ICMARD, Kolkata	Decer	mber 4-5, 2025	NABARD	Sanchari Mitra
51	Programme on Empowerment of Women Employees	3	Staff/ Officers of Cooperative Banks/ Societies		ICMARD, Kolkata	Dec	ember 8-10, 2025	NABARD	Sanchari Mitra
52	Programme on Formation, amalgamation and liquidation of Cooperatives	2	DRCS, ARCS, C.D.O. & C.I. under Coop. Dir., GoWB		RICMARD, Siliguri	December 10-11, 2025		Coop. Deptt.	Nandita Dasgupta
53	Skill Clinic for PACS Computerisation	3	Staff & CEO of PACS		ICMARD, Kolkata	December 15-17, 2025		NABARD	Sanchari Mitra
54	Leadership Development Programme for Cooperatives	3	BoD Member/ Special Officer/ CEO/ CAO and Sr. Officers of Cooperatives		ICMARD, Kolkata	December 17-19, 2025		NABARD	Sanchari Mitra
55	Developing PACS into Multipurpose Cooperative Society	3	PACS Functionaries (Northern Zone)		RICMARD, Siliguri	December 17-19, 2025		NABARD	Nandita Dasgupta
56	Programme on Formation, amalgamation and liquidation of Cooperatives	2	DRCS, ARCS, C.D.O. & C.I. under Coop. Dir., GoWB		ICMARD, Kolkata	December 18-19, 2025		Coop. Deptt.	Md Inasuddin
57	Performance Management & Performance Appraisal System	2	Senior Executives of Cooperatives		ICMARD, Kolkata	January 6-7, 2026		NABARD	Sanchari Mitra
58	Business Communication	3	Officials and Members of Cooperatives		ICMARD, Kolkata	January 14-16, 2026		NABARD	Sanchari Mitra
59	Developing PACS into Multipurpose Cooperative Society	3	PACS Functionaries		ICMARD, Kolkata	January 19-21, 2026		NABARD	Md Inasuddin
60	Training Programme for Women Employees of PACS	3	PACS Women Employees		ICMARD, Kolkata	February 4-6, 2026		NABARD	Nandita Dasgupta
61	Programme on Agri Entrepreneurship	4	PACS, FPOs, Banks		On Location- Western Zone	February 10-13, 2026		NABARD	Md Inasuddin
62	Marketing of Products & Services & Customer Relationship Management for Cooperatives	4	Officials and Members of Cooperatives		ICMARD, Kolkata	February 23-26, 2026		NABARD	Sanchari Mitra
63	Human Resource Policy and Maintenance of Records	3	Employees of Cooperative Banks		ICMARD, Kolkata March 5-7, 2026		NABARD	Nandita Dasgupta	
64	Workshop on Election of Cooperatives	2	DRCS, ARCS, C.D.O. & C.I. under Coo	p. Dir., GoWB	ICMARD, Kolkata	Marc	h 10-11, 2026	Coop. Deptt.	Md Inasuddin
	Total	No. of Pro	ogrammes				6		
Type of Programme			Highlighted Colour in the Calendar	Venue	No. of Progra	-			
PROGRAMMES UNDER SOFTCOB ASSISTANCE OF NABARD				ICMARD, Kolkata	27	NABARD Co		Coo	p. Deptt.
PROGRAMMES UNDER FINANCIAL ASSISTANCE OF COOP. DEPTT., GOWB				ICMARD, Kolkata	9	48			
NEW PROGRAMMES TO BE STANDARDISED FROM C PEC, BIRD, LUCKNOW, NABARD PROGRAMMES UNDER SOFTCOB ASSISTANCE OF NABARD				RICMARD, Siliguri	9				16
	1			,	40			10	
	PROGRAMMES UNDER FINANCIAL ASSISTANCE OF COOP, DEPTT.	GoWB		RICMARD, Siliguri	7				
	PROGRAMMES UNDER FINANCIAL ASSISTANCE OF COOP. DEPTT., ON LOCATION PROGRAMMES UNDER SOFTCOB ASSIISTANCE OF N			ON LOCATION	3				