



THE WBSCARD BANK LTD.

THE WEST BENGAL STATE CO-OPERATIVE AGRICULTURE & RURAL DEVELOPMENT BANK LTD.

ICMARD Building, 6th Floor, 14/2, CIT Scheme- VIII (M), Kolkata-700 067
PBX : 033-2356-0028, 033-2356-0065
Email : wbscardb@gmail.com Visit us at: www.wbscardb.com

Memo No.45 / Part-VIII/ Admn./ 675

July 21, 2025

NOTICE INVITING e-TENDER

Electronic Bids/e-Tenders in prescribed forms are hereby invited by The West Bengal State Co-operative Agriculture & Rural Development Bank Limited (The WBSCARD Bank Ltd.), ICMARD Building, 6th Floor, Block – 14/2, C.I.T. Scheme – VIII (M), Ultadanga, Kolkata – 700 067 from reputed Companies/Firms/OEM having sufficient experience and other credentials for **Supply & Installation of Window & Split AC Machines** for its **Purulia District Office**, located at Collectorate Compound, beside DIC Building, P.O. & P.S. – Purulia, PIN – 723 101 and its **Training Institute – ICMARD**, located at Block – 14/2, CIT Scheme – VIII (M), Ultadanga, Kolkata – 700 067 as detailed in the table below:-

Name of the Unit of The WBSCARD Bank Ltd.	Location for Installation	Description of AC Machines with Quantity
Purulia District Office , located at Collectorate Compound, Beside DIC Building, P.O. & P.S. – Purulia, PIN – 723 101	Ground Floor	1 T.R. 5 Star Split AC Machine – 1 No.
		1.5 T.R. 5 Star Split AC Machine – 2 Nos.
	2nd Floor	1.5 T.R. 5 Star Split AC Machine – 2 Nos.
		2 T.R. 5 Star Split AC Machine – 5 Nos.
Training Institute – ICMARD , located at Block – 14/2, CIT Scheme – VIII (M), Ultadanga, Kolkata – 700 067	1st Floor	1.5 T.R. 5 Star Window AC Machine – 2 Nos.
	2nd Floor	1.5 T.R. 5 Star Window AC Machine – 4 Nos.

1.1 Important Dates: -

Sl. No.	Particulars/Activity	Date & Time
1.	Date of uploading of NIT and Tender Documents etc. (Publishing Date) through Online	30.07.2025
2.	Date for commencement of Downloading the Tender Documents etc. through Online	30.07.2025 from 04.00 PM
3.	Date for commencement of Submission of Bid (i.e. Technical Bid and Financial Bid) through Online	31.07.2025 from 10.00 AM
4.	Date of Closing of Submission / Uploading of Bid (i.e. Technical Bid and Financial Bid) through Online	18.08.2025 up to 2.00 PM
5.	Date and Place for Opening of Technical Bids/Proposals through Online with Preliminary Result based on Technical Bid Opening (TBO) Sheet	22.08.2025 at The WBSCARD Bank Ltd., ICMARD Building, 6 th Floor, Block – 14/2, CIT Scheme – VIII (M), Ultadanga, Kolkata – 700067
6.	Date of uploading of Final List of the Technically Qualified Bidders as per TBO Sheet	To be notified later
7.	Date of Opening of Financial Bids based on FBO (i.e. Financial Bids Opening) Sheet	To be notified later
8.	Uploading of CSQR (i.e. Comparative Statement of Quoted Rates) and Uploading of FBE (i.e. Final Bid Evaluation) Sheet	To be notified later
9.	Uploading of Award of Contract – AOC (i.e. Work Order)	To be notified later

The complete Tender Notice will be available for downloading from the websites: www.wbscardb.com/www.icmard.org/www.wbtenders.gov.in

Email of Purulia Branch: purulia.wbscardb@gmail.com ; Email of Darjeeling Branch: siliguri.wbscardb@gmail.com;
Email of ICMARD, Ultadanga : icmard.kol@gmail.com



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Scope of Work:

The successful Bidder [hereinafter referred to as the Vendor] has to supply and install the Split Air Conditioning Machines, interconnect the Indoor and Outdoor Unit with suitable Electrical Cable & Refrigeration Pipes [Beyond 3.0 Meters] including supply & fixing of wrapping tape as required, supply & fix Outdoor Unit Stands, supply & fix the Water Pipe of Indoor Unit with saddles on wall at Ground Floor and 2nd Floor of Purulia District Office Building of The WBSCARD Bank Ltd. **in case of Purulia District Office Building** and has to supply and install the Window Air Conditioning Machines and Wooden frame with plywood boxing for installation of the said AC Machines at 1st & 2nd Floor respectively of ICMARD Building of The WBSCARD Bank Ltd. **in case of ICMARD** and also has to provide on-site Comprehensive Warranty support for 1 year from the date of installation. The Air Conditioning Machines & other accessories should confirm to the detailed technical specifications mentioned in Annexure-I & Annexure – II respectively. Warranty Support should be provided directly by the Original Equipment Manufacturer (OEM).

Tender Validity:

- The Tender shall be valid for a period of **90 days** from the last date of submission of Tenders;
- In exceptional circumstances, The WBSCARD Bank Ltd. may solicit the Bidder's consent for extension of the Bid Validity Period. The request and the responses shall be made in writing. When the validity period is extended by the Bidder, the same is to be done without any modification to the Bid proposal by the Bidder;
- All prices quoted must be firm and valid during bid validity period and extended periods, if any. All prices quoted shall not be affected by any escalation in prices of labour or materials, machineries, equipment etc. or in rupee exchange rate during the Bid Validity Period whatsoever.

Eligibility Criteria for Participation in the Tender:

- Bidder should be Profit making Company for consecutive last 3 years.
- The Bidder should preferably be a Company/Firm/OEM for last 05 years and should have Service Centre with Call Logging Facility at Kolkata & Purulia. Supporting documents for existence of Service Centre with phone numbers have to be attached.
- The Bidder shall be required to give a **Declaration** in their Letter Head that it has not ever been banned by any Govt. Agency/ Govt. Deptt., Semi-Govt./Quasi-Govt. Deptt./ PSU/ Board/ Council or if similar Organizations had banned the Bidder and later on had lifted the ban, the fact must clearly be stated.
- Declaration should be submitted in Bidder's own Letter Head stating that no refurbished components have been used in Air Conditioning Machines.
- Quoted Model technical datasheet should be available in OEM website, Product Model Number and Warranty information should also be available in Public Domain.
- Bidder should preferably have executed at least 2 similar works involving supply and installation of Air Conditioning Machines at any Govt. Deptt./Quasi-Govt. Deptt./ PSU/ Board/ Council or similar Organization during the last two Financial Years.
- The Bidder should have positive Net Worth for the last three years.
- Offline submission of Tender documents will not be accepted, in any circumstances.

Details of Submission of Bids:

(A) Bid Format:

- The Vendor should submit the Technical and Financial Bid separately. All the items mentioned under specification requirement should be quoted in the Technical Bid.



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2. The Financial Bid should be inclusive of all taxes, levies, cost of freight, delivery and installation charges etc. The WBSCARD Bank Ltd. will not pay any Delivery/ Installation charges separately for supply of the said accessories at location mentioned in **Brief Description of Assignment** above.

3. Technical Bid containing the details of eligibility criteria shall have to be submitted separately.

(B) Bid Evaluation Process:

1. Compliance against Eligibility Criteria

The Technical Cell of The WBSCARD Bank Ltd. will decide whether the Bidder's response satisfies the stated eligibility criteria specified in the Tender Documents. Any shortcomings or deficiencies [including omissions & variations] will be recorded. If any Bid does not satisfy the eligibility criteria, it shall be rejected and cannot be made eligible by correction or amendment. Once the examination of the Technical Bids are completed, the Financial Bids of only those Bidders whose Technical Bids are acceptable, will be opened and uploaded in the e-Tender Portal of the GoWB.

2. Examination of Short-listed Financial Bids

i) The WBSCARD Bank Ltd. will determine whether the Financial Bids, opened, are complete, i.e. whether the Bidder has included all components as per the Tender Document. If not, The WBSCARD Bank Ltd. may reject the Bid as non-responsive.

ii) Financial Bids shall be compared for the complete Scope of Work as per the Price Proposal Schedule inclusive of all taxes and duties. The Price Schedule shall also have the indicative price break-up.

3. Other Terms and Conditions of Tender Documents

1. The successful Bidder will supply and install the Air Conditioning Machines & other accessories as mentioned in **Annexure - I & Annexure - II**;

2. That the vendor will be allowed two (02) weeks time to deliver and install the items at site after official intimation;

3. That the vendor shall pay liquidated damages @ 2% (Two Per Cent) of the total unexecuted contract value per week subject to a maximum of 5% of the unexecuted Contract Value in case of delay of installation as per the time frame indicated above. However, when the amount of the liquidated damages is equivalent to 10% of the Contract Value, The WBSCARD Bank Ltd. will have the discretion to terminate the contract without any further reference;

4. That the Hardware delivered by vendor to the Purchaser must be covered by a On-site Comprehensive Warranty for a minimum period of **One (01) year** on all items from the date of installation.

5. The bidder may visit the site for better understanding of the Scope of Work on any working day of The WBSCARD Bank Ltd. from 12 PM to 4 PM with prior intimation to The WBSCARD Bank Ltd.

6. Deduction @ 5 % (Five Per Cent) would be made from the amount of Bill towards Security Deposit and the said Security Deposit would be retained by The WBSCARD Bank Ltd. for **one (01) year** from the date of installation of the Air Conditioning Machines. The said Security Deposit would accrue no interest.

7. **The Defect Liability Period** : The prevailing rules and norms of the Government of West Bengal under this Clause as in force shall be strictly followed by the selected Bidder/Contractor or his/her/its workmen or authorized representatives and in the event of any loss, breakdown, damage, destruction, injury to lives and property during execution of the work, the selected Bidder/Contractor shall remain solely liable and responsible and will have to make good whatever the compensation at his/her/its own expenses and the cost to be incurred shall be recovered/realized from the amount of Security Deposit lying with the authority of The WBSCARD Bank Ltd. from the Bill of the selected Contractor/Bidder. All risks on account of any incidental events in respect of carriage, loss or damage of vehicles, materials or labours will have to be borne by the selected Bidder/Contractor. For this Tender, the Defect Liability Period will be **One (01) year** from the date of successful installation of the work.

Email of Purulia Branch: purulia.wbscardb@gmail.com ; Email of Darjeeling Branch: siliguri.wbscardb@gmail.com;

Email of ICMARD, Ultadanga : icmard.kol@gmail.com



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Payment Terms:-

1. On successful supply and installation of the Air Conditioning Machines, separate Onsite Installation Reports duly certified by the **District Manager-in-Charge, Purulia District Office of The WBSCARD Bank Ltd. in case of Purulia District Office** and duly certified by the **Assistant General Manager (Admn.) & Faculty Member of ICMARD – Training Institute of The WBSCARD Bank Ltd. in case of ICMARD**, have to be obtained and copies of the same are to be furnished along with the Invoice/Bill. The Invoice/Bill is to be submitted to the Head Office of The WBSCARD Bank Ltd. situated at ICMARD Building, 6th Floor, Block - 14/2, CIT Scheme – VIII (M), Ultadanga, Kolkata – 700 067.
2. Payment will be released from Head office of The WBSCARD Bank Ltd. on successful supply and onsite installation of the Air Conditioning Machines and on receipt of Onsite Installation Report, Warranty Certificate and on production of Invoice/Bill in duplicate.
3. Statutory deductions at applicable rates will be made from the Billed amount as per prevailing rules of The WBSCARD Bank Ltd.


(Chinmoy Gupta)
Managing Director

Enclo.: As stated

Memo No.45 /Part-VIII/Admn./ 675/1(7)

July 21, 2025

Copy forwarded to:-

1. The Principal, ICMARD, 3rd Floor ICMARD Building, Ultadanga,, Kolkata-700 067
2. Sri Suman Bhar, DGM (BDD)-In Charge of IT, The WBSCARD Bank Ltd. with a request to upload the Tender Notice in the official website of The WBSCARD Bank Ltd.
3. Miss Sanchari Mitra, AGM & Faculty Member, ICMARD with a request to upload the Tender Notice in the official website of ICMARD.
4. Sri Sayak Acharjya, AGM (Admn.) & Faculty Member, ICMARD.
5. The District Manager-in-Charge, Purulia District Office, The WBSCARD Bank Ltd. with a request to arrange for displaying the e-Tender Notice in the official Notice Board of the Purulia District Office.
6. Sri Anirban Chaudhuri, Manager (Computer), The WBSCARD Bank Ltd. with a request to upload the Tender in wbtenders.gov.in.
7. Notice Board of The WBSCARD Bank Ltd. & ICMARD.


(Chinmoy Gupta)
Managing Director

Enclo.: As stated



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Annexure – I (Scope of Work)

[To be Supplied & Installed at Purulia District Office Building of The WBSCARD Bank Ltd.]

Item No.	Description	Floor of Installation	Quantity
1.	Supply and Installation of 2 T.R. Split Air Conditioning Machine: 1-year onsite warranty Configuration:- Type: Inverter; Capacity: 2 T.R.; BEE Star Rating: 5 Star; Preferred ISEER (Wh/Wh): 5.00; Compressor Type: High EER Rotary – BLDC with Acoustic jacket; Evaporator Fins: Hydrophilic Blue Fins; Condenser Type: 100% Copper (Grooved); Power Supply: 110-285V, 50 Hz, Single Phase, Wide Voltage Range Support; Filter Type: Anti-Dust with Antimicrobial Coating; Expansion device Type: EEV; Other features: Dehumidification, 2-Way Swing, 4 Step Adjustable; Temperature Setting Range: 16 – 30 degree Celsius; Blower Motor Type: BLDC; Air Flow Rate: 1400 CMH; Remote: LCD Remote Control; Refrigerant: R32 or R410a; Cooling Capacity: 3100 (Min) Watts – 6900 (Max) Watts; IDU & ODU Interconnecting Pipe length: 3.0 m; IDU & ODU Interconnecting Electrical Cable length: 3.0 m.	2 nd Floor	05 Nos.
2.	Supply and Installation of 1.5 T.R. Split Air Conditioning Machine: 1-year onsite warranty Configuration: - Type: Inverter; Capacity: 1.5 T.R.; BEE Star Rating: 5 Star; Preferred ISEER (Wh/Wh): 5.00; Compressor Type: High EER Rotary – BLDC with Acoustic jacket; Evaporator Fins: Hydrophilic Blue Fins; Condenser Type: 100% Copper (Grooved); Power Supply: 110-285V, 50 Hz, Single Phase, Wide Voltage Range Support; Filter Type: Anti-Dust with Antimicrobial Coating; Expansion device Type: EEV; Other features: Dehumidification, 2-Way Swing, 4 Step Adjustable; Temperature Setting Range: 16 – 30 degree Celsius; Blower Motor Type: BLDC; Air Flow Rate: 930 CMH; Remote: LCD Remote Control; Refrigerant: R32 or R410a; Cooling Capacity: 2425 (Min) Watts – 5300 (Max) Watts; IDU & ODU Interconnecting Pipe length: 3.0 m; IDU & ODU Interconnecting Electrical Cable length: 3.0 m.	Ground Floor	02 Nos.
		2 nd Floor	02 Nos.
3.	Supply and Installation of 1 T.R. Split Air Conditioning Machine: 1-year onsite warranty Configuration: - Type: Inverter; Capacity: 1 T.R.; BEE Star Rating: 5 Star; Preferred ISEER (Wh/Wh): 5.00; Compressor Type: High EER Rotary – BLDC with Acoustic jacket; Evaporator Fins: Hydrophilic Blue Fins; Condenser Type: 100% Copper (Grooved); Power Supply: 110-285V, 50 Hz, Single Phase, Wide Voltage Range Support; Filter Type: Anti-Dust with Antimicrobial Coating; Expansion device Type: Capillary tube; Other features: Dehumidification, 2-Way Swing, 4 Step Adjustable; Temperature Setting Range: 16 – 30 degree Celsius; Blower Motor Type: BLDC; Air Flow Rate: 650 CMH; Remote: LCD Remote Control; Refrigerant: R32 or R410a; Cooling Capacity: 1750 (Min) Watts – 3900 (Max) Watts; IDU & ODU Interconnecting Pipe length: 3.0 m; IDU & ODU Interconnecting Electrical Cable length: 3.0 m.	Ground Floor	01 No.



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Item No.	Description	Floor of Installation	Quantity
4.	Supply & installation of suitable (4 Core 1.5 sq. mm. PVC Insulated) Electrical Cable [Make – Polycab / Havells / Finolex] [beyond 3.0 meters].	-	01 Mtr.
5.	Supply & installation of suitable Refrigeration pipes to interconnect IDU & ODU [beyond 3.0 meters] including supply & fixing of wrapping tape.	-	01 Mtr.
6.	Supply & installation of Outdoor Unit Stand	-	10 Nos.
7.	Supply & fixing of Indoor Unit Water Pipe with saddles on wall	-	01 Mtr.

Place of Installation: -

Ground Floor & 2nd Floor of Purulia District Office Building of The WBSCARD Bank Ltd., located at Collectorate Compound, Beside DIC Building, P.O. & Dist.- Purulia, Pin- 723 101 as mentioned in details in the above table.

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Annexure – II (Scope of Work)

[To be Supplied & Installed at Guest Rooms of ICMARD – Training Institute of The WBSCARD Bank Ltd.]

Item No.	Description	Floor of Installation	Unit
1.	Supply and Installation of 1.5 T.R. Window Air Conditioning Machine: 1-year onsite warranty Configuration: - Type: Inverter; Capacity: 1.5 T.R.; BEE Star Rating: 5 Star; Preferred ISEER (Wh/Wh): 3.51; Compressor Type: High EER Rotary – BLDC with Acoustic jacket; Evaporator Fins: Hydrophilic Blue Fins; Condenser Type: 100% Copper; Power Supply: 170-265V, 50 Hz, Single Phase, Wide Voltage Range Support; Filter Type: Anti-Dust; Expansion device Type: EEV; Other features: Dehumidification, 2-Way Swing, 2 Step Adjustable; Air Flow Rate: 740 CMH; Remote: LCD Remote Control; Refrigerant: R32 or R410a; Max. Cooling Capacity: 5050 Watts; with Self Diagnosis feature.	1 st Floor	02 Nos.
		2 nd Floor	04 Nos.
2.	Supply & fixing of Wooden frame with plywood boxing for installation of the AC Machine.	-	06 Nos.

Place of Installation:-

One AC Machine each at the Guest Room No. 116 & 117 at 1st Floor and at the Guest Room No. 215, 216, 217 & 218 at 2nd Floor of ICMARD Building of The WBSCARD Bank Ltd., located at Block – 14/2, CIT Scheme – VIII (M), Ultadanga, Kolkata – 700 067 as mentioned in details in the above table.

9/12/23