



THE INSTITUTE OF CO-OPERATIVE MANAGEMENT FOR AGRICULTURE & RURAL DEVELOPMENT

Training Institute of The WBSCARD Bank Ltd.

Website: www.icmard.org

Block-14/2, C.I.T Scheme-VIII (M), Ultadanga, Kolkata-700067

Ph-033-23565522 (Principal)/23566522 (EPBX) • Email: icmard.kol@gmail.com & icmard.training@gmail.com

Memo No. 2263/Admn./ 25-26/ **554**

October 17, 2025

NOTICE INVITING QUOTATION (NIQ)

Sealed quotations are invited by the ICMARD from authorized Distributors/Dealers/Retailers/Reliable & Resourceful Firms/Agencies for:-

1. Supply & Installation of CCTV Surveillance Cameras at Emergency Exit Area & Corridors of 1st, 2nd, 3rd & 4th Floor of the ICMARD Building;
2. Supply & Installation of Additional Monitor and other required accessories of CCTV Surveillance System at Reception Counter at Ground Floor of ICMARD Building of The WBSCARD Bank Ltd., located at Block – 14/2, CIT Scheme – VIII (M), Ultadanga, Kolkata – 700067 as per the Scope of Work mention under **Annexure – I**.

Terms & Conditions:-

1. The quotation must be valid for a period of at least **03 [Three] months** from the last date of submission.
2. All costs/charges must be quantified and spelt out in clear terms. The quoted rates of all items should be inclusive of all labour, material, incidental, transportation charges and taxes.
3. Quantity of items/equipment may be increased or decreased depending upon the actual demand and decision of the authority of this institute.
4. During evaluation of the quotation, the Institute may at its discretion ask the Bidder for clarification of Bids. The request for clarification and the response there against may be in writing or verbal as the case may be. If during execution of the work, any new item/accessories is required for proper functioning of CCTV Surveillance System, such items shall be considered incidental to the work and no payment will be made to the executing agency for such item.
5. Total cost of the Bid will be the deciding factor while deciding the Bid in favour or against any Bidder. Partial Bid will be liable to be rejected.
6. The right to reject the lowest or all the quotations without assigning any reason thereof is kept reserved by the authority of the Institute.
7. The Bidder should have completed minimum **2 No. of Similar work in last 03 (three) years** i.e. experience in supply & installation of CCTV Cameras, Monitors and other related major equipment of CCTV Surveillance Systems.
8. The Bidder should append a **Certificate** with the Bid that the Firm/Agency has not been debarred/blacklisted for any reason/period by any Central/State Govt. Dept./University/PSU, etc. If so, particulars of the same may be furnished. Concealment of facts shall lead to cancellation of the Work Order.
9. The Bidder must append the following documents with the Bid:-
 - a) Copy of PAN/TAN
 - b) Copy of GST Registration Certificate
 - c) Copy of Trade License
 - d) Documents in support of Credential of the Agency/Firm.
10. Damage to goods or any other loss due to accident etc. during transit shall be the responsibility of the Supplier/Bidder.
11. Prospective Bidders/Agencies may visit the location/site before submitting the quotation for identifying detailed Camera positions and DVR location at the Control Room and for proper understanding of other Scope of Works.
12. The authority of this Institute reserves the right to accept or reject any or all Bids or negotiate on any of the Tender specification/items/conditions and to annul the Bidding process and reject all the Bids at any time prior to placement of order without assigning any reason thereto and without any obligation to inform the affected Bidders.

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13. The Bidder will provide **03 years' On-Site Warranty** by way of issuing a **Warranty Certificate** on all Products/Items of work.
14. The Payment terms shall be as under:-
 - a) The supplier shall raise the Invoice/Bill after successful Supply & Installation of the CCTVs, Monitor, etc. as per detailed Specifications as mentioned under **Annexure – I**.
 - b) Payment will be released within 15 days after satisfactory installation subject to receipt of Warranty Certificate & Work Completion Certificate with the Invoice/Bill.
 - c) Statutory Tax/Cess/Levy shall be deducted at source as per Prevailing Rules at the time of payment and will be deposited with the quarter concerned.
 - d) Bank charges, if any, should be borne by the supplier.
15. The period for supply & installation of the equipment will be specified in **Work Order** in terms of number of days. If delay is caused in any circumstances beyond the control of the successful Bidder, the successful Bidder may request the Institute for extension of date/time for submission of Bids which may or may not be granted. The authority of this Institute may impose a **Penalty @1% per day** subject to a maximum of **10%** in all the cost of the Bid for the delay.
16. Rates & Specification of make/brand for all the items must be quoted/mentioned in proper column of **Annexure – I** (i.e. Schedule/Scope of Works) which shall be duly signed & stamped. **Evaluation will be done on the basis of grand total price.**
17. The **Security Deposit** equal to **10%** of the total Bill amount will be deducted from the Bill of the successful Bidder which shall be **released** on successful completion of **03 (three) years** from the date of completion of the work. The Institute shall not be liable to pay any interest on the Security Deposit and the same shall be kept as interest free.
18. The equipment, which are not found in order according to specification and are thus not accepted, should be lifted back by the successful Bidder at his own cost/risk.
19. The legal dispute, if arisen, shall be subject to the jurisdiction of the Courts in Kolkata and other jurisdiction shall have no legal sanctity.
20. The Quotation in own Letter-Head, complete in all respects, must be submitted to the Principal, ICMARD at 3rd Floor, ICMARD Building, Block – 14/2, CIT Scheme – VIII (M), Ultadanga, Kolkata – 700067 under Sealed Cover latest by **November 03, 2025 up to 05:00 PM**. The Quotation received after due date and time or incomplete in other respect or technically not qualifying Bid shall be liable to be rejected.
21. The sealed cover of the Quotation should be superscribed as “Quotations for Supply & Installation of CCTV Cameras at Corridors, Emergency Exit Area and Supply & Installation of Additional Monitor and other required accessories at Reception Counter Area of ICMARD Building”.

(Chinmoy Gupta)
PRINCIPAL, ICMARD
Encl.: Annexure – I

17/11/25

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Sl. No.	Description of Product / Item	Qty.	Brand/Make of the Product/Item	Rate (Rs.)	Amount (Rs.)
1.	<u>Supply & Installation of Analog Bullet Camera:</u> Image Sensor: 2MP CMOS Image Sensor, Signal System: PAL/NTSC, Effective Pixels: 1920(H) X 1080(V), Min. illumination: 0.02 Lux@(F1.2, AGC ON), 0 Lux with IR, Shutter Time: PAL: 1/25(1/30)s to 1/50,000s; NTSC: 1/30s to 1/50,000s, Lens: 2.8mm, 3.6mm, Horizontal Field of View: 103° (2.8mm); 82.2° (3.6mm), Lens Mount: M12, Day & Night: IR cut filter, Day/Night Mode: Smart/color/BW, Backlight Compensation support, Angle Adjustment: Pan: 0-360°, Tilt – 0-75°, Rotation – 0-360°, Synchronization: Internal synchronization, Digital Wide Dynamic Range, Video Frame Rate: 1080p@25fps/1080p@30fps HD, Video Output: 1 Analog HD Output, S/N Ratio: >62dB, IR Range: Up to 20m, Ingress Protection: IP66, Power Supply: 12 VDC±15%, Power Consumption: Max. 4W	06 Nos.	Hikvision or Compatible		
2.	<u>Supply & Installation of SMPS:</u> INPUT: 150 – 285 V AC, 50 Hz. OUTPUT: 12V DC, 10 Amp.	02 Nos.	Hikvision/CP Plus or Compatible		
3.	Supply & Laying of 3+1 Co-axial Cable (Copper)	360 Mtrs.	CP Plus		
4.	Supply & Laying of 20mm PVC Rigid Conduit through saddles on wall, ceiling, cable duct of the building as required.	240 Mtrs.	-		
5.	Supply & Installation of 4"X4" PVC Box	06 Nos.	-		
6.	Supply & Installation of BNC & DC Connector	18 Nos.	JAM		
7.	<u>Supply & Installation of Full HD Wall Mountable Monitor:</u> Display Size: 27 inch, Aspect Ratio: 16:9, Resolution: 1920 X 1080 or higher, Viewing Angle: 178 degree, Image Brightness: 250 Candela, Image Contrast Ratio: 10000000:1, Refresh Rate: 60Hz minimum, HDMI Port, Wall Mountable.	01 No.	LG/Samsung/Acer/Frontech/Zebtronics or similar		

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Sl. No.	Description of Product / Item	Qty.	Brand/Make of the Product/Item	Rate (Rs.)	Amount (Rs.)
8.	Supply & Installation of HDMI Extender (60 Mtr. Range): Transmitter & Receiver both	01 No.	Reputed make		
9	Supply & Laying of CAT6 Cable through saddles on wall, ceiling, cable duct of the building as required and fixing of 2 Nos. of RJ45 Connector at both end of the cable.	30 Mtrs.	D-Link		
10.	Supply & Installation of HDMI 2 in 1 Splitter	01 No.	Reputed make		
11.	Supply & Laying of HDMI Cable (1.5 Mtr.)	02 Nos.	Reputed make		
Total Quoted Amount:					
Add GST:					
Total Quoted Amount including GST:					

TOTAL QUOTED AMOUNT/PRICE INCLUDING GST IN WORDS =

(Rupees.....
.....only)

N.B.:- The quantity etc. against the description of the work may vary during execution of the work depending upon actual requirement.

I/We hereby accept all the above terms & conditions as laid down in the NIQ bearing Memo No.: 2263/Admn./25-26/ 554 dated October 17, 2025.

Signature of the Authorized Signatory with date & official stamp

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